

Newtown Fire Association

Station 45
14 Liberty Street, Newtown, PA 18940
Tel (215) 968-3731

Station 55
55 Municipal Drive, Newtown, PA 18940
Tel (215) 860-5503



Membership Application

Membership Type

Please see page 4 for a description of each position

- | | |
|---|--|
| <input type="checkbox"/> Junior Member (Under 18 years old) | <input type="checkbox"/> Associate Administrative Member |
| <input type="checkbox"/> Senior Member | <input type="checkbox"/> Associate Member |
| <input type="checkbox"/> Honorary Member | |

Personal Information

Last Name: _____ First Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Last 4 of SSN: _____ DOB: _____

Phone: _____ Email: _____

Years at Current Address: _____ *If less than five, please complete "previous address" below*

Previous Address: _____

City: _____ State: _____ Zip: _____

1. Have you ever been arrested? Yes No

If you answered "yes", please provide an explanation in the space below or on a separate page

2. Are you legally authorized to work in the U.S.? Yes No

All applicants are required to complete a PA Child line background check, PSP Criminal Record Background Check. Both of these background checks are free, directions are provided at the end of this packet. Results are due prior to an interview being scheduled.

If you have not lived in Pennsylvania for the last 10 years (as of date of application), you must complete an FBI Fingerprint Check. The directions are also provided for that process as well.

Employment Information

Present Employer: _____

Address: _____

City: _____ State: _____ Zip: _____

Occupation: _____ Years: _____

Supervisor: _____ Phone: _____

Emergency Services Experience

1. Do you now, or did you ever belong to another fire company, or ambulance/rescue squad? Yes No

a. If yes, please explain:

2. Do you have any training / certifications in Firefighting, First Aid, or Rescue work? Yes No

a. If yes, please explain:

References

Please provide the names of at least three persons not related to you, whom you have known for at least a year:

Name: _____ Address: _____ Years Known: _____ Phone Number: _____

1. _____

2. _____

3. _____

Education

High School: _____

Currently attending High School? Yes No If yes, current Grade/GPA: _____

Other education achieved: _____

Emergency Contact Information

In case of emergency, notify:

Name:

Address:

Phone Number:

- 1. _____
- 2. _____

Release Authorization

I authorize investigation of all statements contained in this application. I understand that if accepted into membership, that representation or omission of facts shall be sufficient cause for my removal from this Association.

Signature of Applicant

Signature of Parent/Guardian
(If Applicant is under the age of 18)

Date

Date

Newtown Fire Association Use Only

Date Application Received: _____

Received By: _____

Date of Applicant Interview: _____

Interviewed By: _____

Interviewed By: _____

Interviewed By: _____

Date Accepted / Rejected: _____

Comments: _____

Separation Date: _____

Comments: _____

Description of Membership Positions

A complete description of all positions and requirements can be located in the Newtown Fire Associations Bylaws and/or Standard Operating Guidelines

Junior Member:

Any person of good moral character; a resident of Newtown Borough or Newtown Township, or a municipality contiguous thereto, 16 – 17 years of age. A completed application must include an employment certificate (working papers). Junior members must comply with all federal, state, and local child labor laws. Junior members are urged to attend as many functions, drills, and meetings as possible, including the “Firefighter I” course at the Bucks County Emergency Services Training Center (BCPSTC), without conflicting with their high school education and any applicable child labor laws.

Senior Member:

Any person of good moral character; a resident of Newtown Borough or Newtown Township, or a municipality contiguous thereto, 18 – 65 years of age. A Senior Member will be placed on Probationary status until all training and attendance requirements have been met. Specifically, a senior member must complete the “Firefighter I” course at the Bucks County Emergency Services Training Center (BCPSTC), and attend 50% of all drills or meetings and 20% of all fire calls.

Associate Member:

Any person of good moral character, 18 years of age or older, who has graduated high school. An Associate Member will be placed on Probationary status until all training and attendance requirements have been met. Specifically, an Associate Member must complete the “Firefighter I” course at the Bucks County Emergency Services Training Center (BCPSTC), and attend 25% of all drills or meetings and 10% of all fire calls. Time served as an Associate Member does not count towards “Life Member” status. Please note this option is typically used by non-Newtown Borough/Township residents.

Associate Administrative:

Any person of good moral character, 18 years of age or older, who has graduated high school. The member shall participate in a committee or fill an administrative position. An Associate Administrative Member will be placed on Probationary status until all attendance requirements have been met. Specifically, an Associate Administrative Member must attend 25% of all functions and meetings of the Association. Time served as an Associate Member does not count towards “Life Member” status.

Honorary Member:

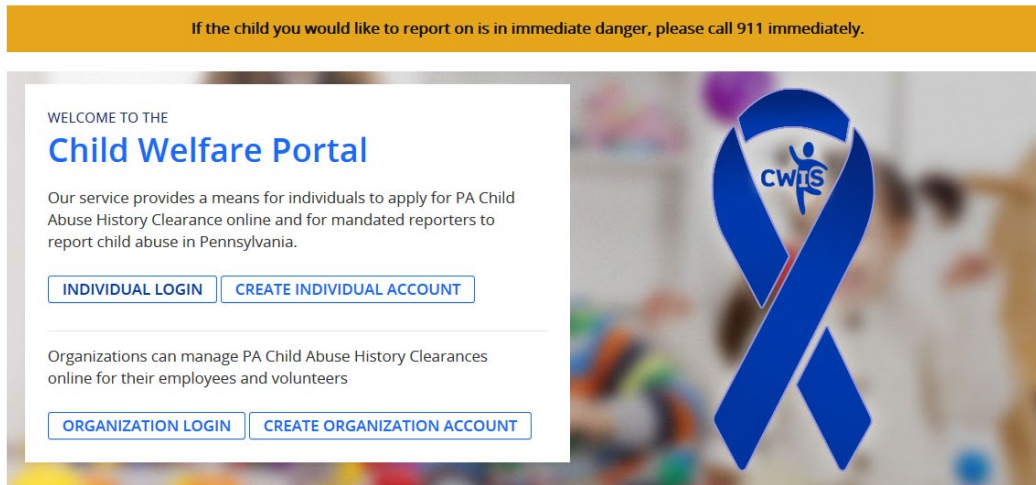
Any person of good moral character; a resident of Newtown Borough or Newtown Township, or a municipality contiguous thereto, 18 years of age or older and out of high school. Honorary members may attend parades and sit in on meetings.

Life Member:

Any person serving 25 years as an active member of the Newtown Fire Association.

PA Childline Background Check

1. Go to the following website: <https://www.compass.state.pa.us/cwis/public/home>
2. You will see the following screen:



3. Click on Create Individual Login, this will move you forward to the next set of prompts, click “Next”. On the next screen fill out the fields, be sure to write down this information as you will need it in order to obtain the results of this background check.
4. You will need to fill out all the information required for the account including but not limited to, individuals who have lived with you, regardless of relationship, age, and other information.
5. **DO NOT PAY FOR THIS BACKGROUND CHECK!!!!**
6. You will be asked why you are completing this background check, select the volunteer organization. It will ask if you have been provided an access code, select no.
7. Once the application has been submitted, make sure you pay attention to your email, if you have selected the results be sent to your email. It is **STRONGLY RECOMMENDED** that you have the results of the check emailed as well as regularly mailed to your residence.

Pennsylvania Criminal Background Check

1. Go to the following website: <https://epatch.state.pa.us/Home.jsp>
2. You will see the following Screen:



Welcome to Pennsylvania Access To Criminal History

The PATCH unit will no longer mail out any PATCH check that is requested on the EPATCH web site. It will be the responsibility of the requestor to print out the No Record or Record response.

PATCH Helpdesk 1-888-QUERY-PA (1-888-783-7972)

All requests for Notarized copies of a Criminal Record Check MUST BE submitted by mail.

New Record Check (Volunteers only)

PATCH was recently updated to support the new SameSite attribute. Safari and embedded browsers on MacOS 10.14 and all browsers on iOS 12 are not compatible with PATCH and your request will not be processed. This bug has been fixed on newer versions of iOS and MacOS. Please see the full list of incompatible SameSite clients [here](#).



Do not use the Safari web browser when requesting a PATCH check. The Safari web browser is not supported by

3. Click on the yellow box that says, “New Record Check” (Volunteers only)
4. On the next screen at the very bottom, be sure to click off the verification box and then “accept”
5. Fill out the information on the next screen to the best of your ability, and click “next” when finished
Organization: Newtown Fire Association
Organization Phone: 215-968-3731
6. The next screen will ask you to verify your information, if it is correct click “Proceed”
7. Fill out the information on the next screen and click “Enter This Request”
8. Once you have completed this, on the next screen you will be asked if you would like to submit a new record or check the status of an existing. Click on “Check the Status”, be sure to have your control number in front of you that was given.
9. Enter the control number, name, and additional requested information, then click Search. A result should show up with your information. Be sure to print out the screen with the results.

Finger Printing Background Check

For applicants who have lived **OUTSIDE** the state of **PENNSYLVANIA** in the last 10 years from the date of application, you must obtain a background clearance check through a digital finger printing process.

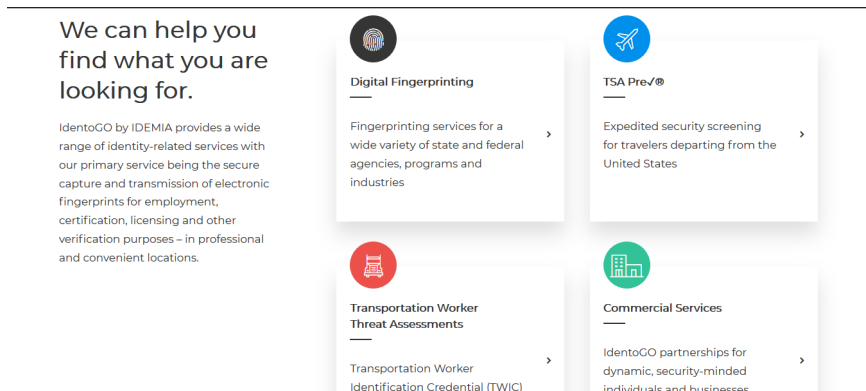
This process is primarily online, and the results will be emailed to you in a digital format. It is imperative that the Department receive these checks at the time of your application to ensure your membership to the department is not delayed.

Process:

Step 1: From a computer access the Identigo website: <https://www.identogo.com/>



Step 2: scroll down on the main page to “Digital Finger Printing”



Step 3: Click on Digital Finger printing, it will take you to the next screen and ask you to select a state, you will choose Pennsylvania, and click “Go”

Step 4: This will take you to another page, again, scroll down to “Digital Fingerprinting”




Pennsylvania

*****COVID-19 IMPORTANT NOTICE** - Please be advised that the Secretary of the Pennsylvania Department of Health, all Appointments / mask while onsite, and only the Scheduled Appointments additional visitors. This directive is effective immediately and the Commonwealth of Pennsylvania advises otherwise.**

Supporting the Commonwealth of Pennsylvania, IdentoGO Centers are the global leader in trusted identities. Today, the company partners with state and local government agencies as well as businesses covering count on us for the secure capture and transmission of applications. Millions of customers each year rely on our nationwide service.


Enrollment Services

Select an Option Below to Get Started



Digital Fingerprinting

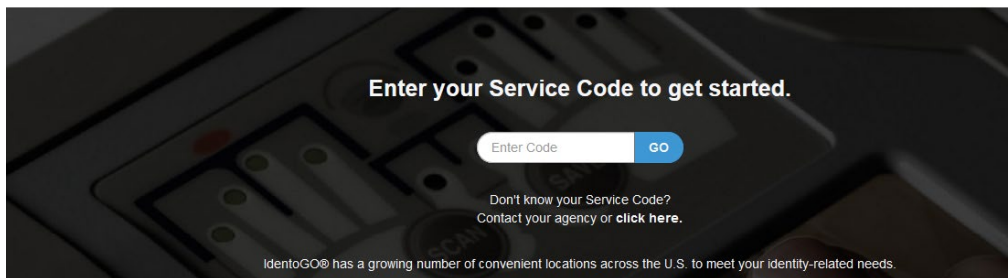
Fingerprinting for state and federal agency or employment requirements: Schedule a New Appointment, Change an Existing Appointment or Check your Status.



TSA Pre✓®

An expedited security screening program connecting travelers departing from the United States with smarter security and a better air travel experience.

Step 5: At the top of the next page, you will be asked if the organization provided a code for you to use:



This is the code is to be used: **1KG6ZJ**

Step 6: Once entered you will be taken to a control screen where you will select several items in order to go to get fingerprinted.



1KG6ZJ - Pennsylvania DHS-Volunteer

[← Back to Home](#)

Schedule or Manage Appointment

Schedule an in-person appointment or change an existing appointment.

What do I need to bring to enrollment?

Find out which documents you need to bring to the enrollment center to facilitate processing.

Locate an Enrollment Center

Locate and get directions to an enrollment center near you.

Submit A Fingerprint Card by Mail

Complete the pre-enrollment information necessary to submit a fingerprint card enrollment by mail.

Once you have completed these sections you should be ready to obtain your finger printing.